

## Vacancy Announcement

*Issued: 8 June 2018*

<b>ORGANIZATIONAL LOCATION:</b>	<b>UN-HABITAT</b>
<b>DUTY STATION:</b>	<b>Home-based</b>
<b>FUNCTIONAL TITLE:</b>	<b>Informal Settlements Advisor - Kiribati</b>
<b>CONTRACT MODALITY</b>	<b>IICA-2</b>
<b>DURATION</b>	<b>9 days over 2 weeks, extendable</b>

**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

### 1. ORGANIZATIONAL SETTING

#### UN-HABITAT

The United Nations Human Settlements Programme, UN-Habitat, is the United Nations agency for human settlements. It is mandated by the UN General Assembly to promote socially and environmentally sustainable communities, towns and cities with the goal of providing adequate shelter for all. In collaboration with governments, UN-Habitat is charged to promote and consolidate collaboration with all partners, including local authorities and private and non-government organizations in the implementation of the Sustainable Development Goals (SDGs), particularly Goal 11, which seeks to make cities and human settlements inclusive, safe, resilient and sustainable. This project is part of the Participatory Settlements Upgrading Programme (PSUP); looking at building the resilience of cities using the entry point of informal settlements – often the most vulnerable parts of the urban fabric – as a key aspect of integrating long-lasting and influential changes at all levels of urban policy management.

### 2. PURPOSE

#### 2.1 Requirements of consultancy

UN-Habitat supports the Government of the Republic of Kiribati with the upgrading of its informal settlements to a safer, more resilience and more sustainable standard. The consultant is to draft a comprehensive briefing paper that will support the initiation of the PSUP in Kiribati. The consultancy supports the project objective: “To inform the evaluation of country needs for UN Habitat technical assistance through the PSUP Menu of Services approach”.

#### 2.2 Ultimate result of services

This consultancy will result in the preparation of one (1) briefing paper to inform UN Habitat missions and dialogue with the Republic of Kiribati. The paper will consist of (1) Profile of population, poverty, land, housing and urban services in key locations, (2) policy, programmes, and project review, (3) stakeholder profile, (4) Summary of identified issues and opportunities.

#### 2.3 Project

## *Participatory Slum Upgrading Programme*

### **2.4 Duration**

The timeframe of this consultancy is nine (9) days. More information is specified in Section 5 under *Specific Deliverables*.

### **3. TRAVEL**

This assignment is home based with no travel expected.

### **4. BACKGROUND**

#### **Origin of the Project**

This project originates from a formal request from the Government of Kiribati in 2013 which was reiterated at Habitat III for inclusion into the Participatory Settlements Upgrading Programme (PSUP). UN Habitat has accepted this request to include Kiribati as the only new country in the Pacific in Phase III of the PSUP.

The PSUP is a key programme to achieve Sustainable Development Goal (SDG) 11 to *Make cities and human settlements inclusive, safe, resilient and sustainable*. Two key targets within this Goal are at the core of PSUP:

- Target 11.1 *By 2030, ensure access for all to adequate, safe and affordable housing and basic services and upgrade slums.*
- Target 11.c *Support least developed countries, including through financial and technical assistance, in building sustainable and resilient buildings utilizing local materials.*

Kiribati includes some of the most highly urbanised areas of the Pacific with around half the population residing in the capital South Tarawa; which continues to experience high population growth rates. Sections of the main islands of Betio and Bairiki include informally settled areas with very high population densities and in many cases lack basic urban infrastructure such as clean water, sanitation, adequate housing and secure tenure.

The Government of Kiribati is in the process of developing a National Urban Policy and establishing a General Land Use Plan for South Tarawa and Betio. There are several major urban infrastructure projects underway in South Tarawa including the Kiribati Adaptation Plan III which is a major water supply upgrading project, South Tarawa Sanitation Improvement Sector Project, causeway construction activities, shoreline strengthening projects and development of a South Tarawa Drought Response Plan. The Government of Kiribati National Economic Planning Office has established the Kiribati Climate Finance Division which along with the Office of the Beretitenti (President) have active roles in coordinating the development of climate finance proposals. The Ministry of Women's and Youth Affairs is also in the process of developing a National Policy on Gender Equality and Women's Development. The Kiribati Development Plan (KDP) 2016-2019 is the short and medium term national development plan with the Kiribati 20 Year Vision (KV20) the long-term vision for the country's development.

Ongoing and planned initiatives in Kiribati will determine how PSUP will support the Government of the Republic of Kiribati. This support will draw on a 'Menu of Services' approach. This consultancy aims to inform the assessment of needs and identification of key entry points for the PSUP assistance in Phase III.

## 5. DUTIES AND RESPONSIBILITIES

### 5.1 Objectives, output expectations and performance indicators

The successful candidate will work with the Ministry of Internal Affairs, Republic of Kiribati and other key stakeholders to finalize the outputs in a thorough and timely manner.

The overall objective of the project is fully aligned with Sustainable Development Goal 11, Target 11.1 “By 2030, ensure access for all to adequate, safe and affordable housing and basic services and upgrade slums” in key urban areas of the Republic of Kiribati. This will complement the key directions of the emerging National Urban Policy, Kiribati Development Plan, Kiribati 20 Year Vision, and national climate change adaptation plans.

- **Profile of population, poverty, land, housing and urban services in key locations** (3 days).  
Summarise key available data items as it relates to core features of urban poverty and vulnerability. This will focus on the currently legislated urban local government areas of Betio Town Council, Kiritimati Urban Council and Teinainano (South Tarawa) Urban Council, while acknowledging the role of satellite growth centres including outer islands of: Butaritari, Abemama, Arorae Phoenix and Line Nikanau, Natoavatu (Fiji).
- **Policy, programmes and major project review.** (2 days).  
Identify key policies, programmes and plans as well as major projects and summarize relevant directions, conclusions and projects features relevant to urban poverty, informality and upgrading. This will be framed within the context of the themes of the emerging draft National Urban Policy.
- **Key stakeholder profiling** (1 days).  
Identify and (briefly) describe key stakeholders and institutions involved in urban upgrading in the areas of: local government administration, infrastructure delivery, land management and planning, transportation, national planning, and climate change. For UN-Habitat gender, youth and human rights are key cross-cutting considerations. Stakeholder addressing these concerns should be included. For all stakeholders listed, their specific visions and roles vis a vis these issues should be identified. Stakeholder include national government actors, including utilities and parastatal entities, local government agencies, private sector, NGOs, key community organizations, academic institutions and development partners.
- **Summary of identified issues and opportunities.** (3 days)  
Summarize identified issues and provide information to support the evaluation of needs at a country level and to identify possible entry points for UN Habitat technical assistance via the PSUP Menu of Services approach. This may include the development of policy frameworks, strategic or site level planning and resource mobilisation, and/or capacities at national, city and community levels to galvanise national efforts towards improvement of living conditions of slum dwellers.

## 5.2 Specific Deliverables

Deliverable/outputs	Estimated Time Inputs	Payment	Submission Deadline	Payment Schedule
1. 1 <sup>st</sup> draft: Briefing paper (in MS Word) with supporting data and maps, relevant documents (in a dropbox or google drive folder)	8.5 Days		5 July 2018	
2. Briefing paper (in MS Word) with supporting data and maps, relevant documents (in a dropbox or google drive folder)	0.5	100%	15 July 2018	
<b>TOTAL</b>	<b>9 Days</b>	<b>100%</b>		

### Reporting lines

The Informal Settlements Advisor - Kiribati reports to the Human Settlements Officer (HSO) responsible for Pacific Islands operations, based at UN-HABITAT Regional Office for Asia and the Pacific (ROAP) in Fukuoka, Japan

## 6. COMPETENCIES

### Professional Competencies

- **Professionalism:** Ability to identify issues, analyse and participate in the resolution of human settlement issues/problems. Ability to conduct data collection using various methods. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication:** Speaks and writes clearly and effectively; exhibits interest in having two-way communication; demonstrates openness in sharing information and keeping people informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

## 7. QUALIFICATIONS/SPECIAL SKILLS OR KNOWLEDGE

<b>Qualifications</b>	
Education:	Advanced university degree in urban planning, urban development, architecture development studies, disaster risk reduction, land management, surveying or related field
Experience and skills:	<ul style="list-style-type: none"><li>• Minimum of 7 years' work experience relating to the assignment</li><li>• Demonstrated experience (e.g. technical advisory support) in Kiribati in the areas of informal settlements, urban development, community development or climate change</li><li>• Experience working with and providing technical assistance to government and community organisations</li><li>• Significant experience working in slum or informal settlement upgrading, in particular community action planning.</li><li>• Knowledge and prior experience with urban development issues in the Pacific context (in addition to Kiribati)</li><li>• Excellent communication skills, both written and interpersonal, are essential</li><li>• Proficient at Microsoft Office Suite</li></ul>
Language Requirements:	Fluency in oral and written English is essential.

### *Submission of Applications*

Application should include:

1. Cover memo (maximum 2 pages) including expectations regarding remunerations based on the final output of the consultancy;
2. A completed UN Personal History Form (P-11)  
Please download the form (MS-Word) from UN-Habitat ROAP web site:  
[http://www.fukuoka.unhabitat.org/vacancy/index\\_en.html](http://www.fukuoka.unhabitat.org/vacancy/index_en.html);

All applications should be addressed to: UN-Habitat Regional Office for Asia and the Pacific, ACROS Fukuoka, 8th Floor, Tenjin Chuo-ku, Fukuoka 810-0001 Japan, and sent electronically via e-mail to: [habitat.fukuoka@un.org](mailto:habitat.fukuoka@un.org)

Please indicate the VA Title in your e-mail subject:  
**“Informal Settlements Advisor - Kiribati”**

Deadline for Applications: 21 June 2018

Please note that applications received after the closing date stated above will not be given consideration. Only short-listed candidates whose applications respond to the above criteria will be contacted. The salary will be determined according to the qualifications, skills and relevant experience of the selected candidate. Details and conditions of the contract will be communicated at the interview.

**In line with UN-HABITAT policy on gender equity, applications from female candidates are particularly encouraged.**

*UN-Habitat does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [habitat.fukuoka@un.org](mailto:habitat.fukuoka@un.org)*